CPT110 Assignment 2: Group Meeting #5

12/04/2021

Meeting ran 7.30pm – 8.29pm ADST.

Attendees:

Sean Atherton

Joshua Chuang

Jack Holliday

Liam O’Loughlin

Stephanie Newland

Mia Vasiliadis

Meeting notes:

* Quick recap of the meeting/agenda from last week.
* Reviewed agenda document:
  + - **Team Profile/Individual Profiles**
      * Uploads from Mia and Josh have been added.
      * Profile document should be complete except any formatting required.
    - **Individual Profiles**
      * All individual profiles are summarised and uploaded.
    - **Assignment One Feedback**
      * Marks have been released; decided on quick discussion over feedback.
    - **Submission**
      * One person to submit the two reports.
    - **Meetings**
      * Discussed and planned for three meetings coming up to the final week of the assessment.
      * Monday/Thursday/Sunday night.
* **Website** 
  + - * Mia agreed to complete the website.
      * Will build around template used for assignment one.
      * Dropdown menu used on website to link to each group member’s assignment one website.
    - **Industry Data – Burning Glass**
      * Add group skillset/individual skills to Burning Glass questions.
      * Individual responses to be added question three; changes in ideal job opinion.
    - **IT Tech reports**
      * Complete IT tech reports
        + Blockchain and cryptocurrencies – uploaded.
        + Cybersecurity – uploaded.
        + Machine learning – uploaded.
        + Cloud – to be finalised and uploaded.
* **Project** 
  + - * Decided to dedicate the next meeting we have to going in-depth over the project idea chosen (Dating App/Josh).
      * Will discuss feedback received and then go over each bullet point in detail to expand/delegate which team member will take over the expansion of the section before making it cohesive.
* Final round-up:
* Due date: Sunday of week 7; 18th of April at 11.59pm AEST.
* To be done before Thursday’s meeting:
* IT report (Josh)
* Venn diagram comparing/contrasting skills (Jack)
  + - * Project: overview and feedback (if released)
        + Everyone to read over project idea before meeting.
        + Have questions/discussion points ready to be answered.
* Next meeting:
* Add tasks if you think of any to the next meeting agenda.
* Next meeting date: **Thursday 15/4/21 at 9.30pm AEST.**

Tasks completed:

* Next meeting scheduled.
* New agenda documentation created.
* New tech reports uploaded, team profile/individual profile documents

near group completion.

* Individual profiles summaries and uploaded.
* Team prolife uploads from Mia and Josh have been added.
  + - * Profile document should be complete except any formatting required.

Tasks to be completed:

* Work on IT reports (Josh)
* Work on basic html/css build for website (Mia)
* Burning Glass data /answers to be uploaded if not already (everyone)
* Agenda for the next meeting to be added to (by anyone) as items

come up during the week.